

**CITY OF POND CREEK  
&  
POND CREEK PUBLIC WORKS AUTHORITY**

P.O. BOX 6 \* 102 SOUTH 2<sup>ND</sup>  
POND CREEK, OK 73766  
580-532-4915 \* 580-532-4913 (FAX)

**BUDGET MESSAGE**

To: Board of Trustees and Citizens of the City of Pond Creek

The FY 2023-2024 annual budget for the City of Pond Creek has been prepared, published and a Public Hearing held. This budget reflects our efforts to continue providing significant services to the citizens of Pond Creek.

Respectfully Submitted,



Jake Streck  
Mayor, City of Pond Creek

**RECEIVED**  
JUN 20 2023  
State Auditor  
and Inspector

*Grant*

RESOLUTION NO. 2023-07

A RESOLUTION ADOPTING THE BUDGET FOR THE CITY OF POND CREEK, OKLAHOMA, FOR FISCAL YEAR 2023-2024, PURSUANT TO THE OKLAHOMA MUNICIPAL BUDGET ACT, 11 O.S. 17-201, et seq.

WHEREAS the Board of Trustees of the city of Pond Creek, Oklahoma, caused to be prepared a budget for the City of Pond Creek, Oklahoma, including the Pond Creek Public Works Authority, pursuant to the requirements of the Oklahoma Municipal Budget Act, 11 O.S. 17-201, et seq; and

WHEREAS a public hearing was held on June 8, 2023, after due notice was given according to law, whereby opportunity was given to the general public to provide comments, recommendations or information to the Board of Trustees of the City of Pond Creek, Oklahoma, on said proposed budget; and

WHEREAS, after due consideration of the information contained in the budget, said budget should be adopted, filed in the office of the City Clerk, and transmitted to the State Auditor and Inspector.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE CITY OF POND CREEK, OKLAHOMA, that the budget for the City of Pond Creek, Oklahoma, including the Pond Creek Public Works Authority, for fiscal year 2023-2024, prepared pursuant to the Oklahoma Municipal Budget Act, 11 O.S. 17-201, et seq., copies of which are on file in the office of the City Clerk, be and is hereby adopted as the budget for the City of Pond Creek, Oklahoma, the same to be effective as of July 1, 2023.

PASSED AND APPROVED THIS 8<sup>th</sup> DAY OF JUNE, 2023



Jake Streck,  
Mayor  
City of Pond Creek, Oklahoma



Brandi Dell  
City Clerk  
City of Pond Creek, Oklahoma  
ATTEST: (seal)



PUBLIC NOTICE

The City of Pond Creek will be holding a public hearing at the City Office June 8, 2023 at 5:45 on the proposed budget for the fiscal year 2023-2024.

**The City of Pond Creek  
General Fund Budget  
For the Year Ended June 30, 2024**

	<u>GENERAL FUND BUDGET</u>
REVENUES	860,000
EXPENDITURES	
General Government	145,000
Library Department	25,000
Park/Pool Department	30,000
Police Department	103,000
Fire Department - City funds	30,000
Fire Department - County funds	60,000
Ambulance Department - City funds	101,000
Ambulance Department - County funds	96,000
Street & Alley Department	210,000
TOTAL EXPENDITURES	<u>800,000</u>

# AFFIDAVIT OF PUBLICATION

County of Grant, State of Oklahoma

**The Medford Patriot-Star**

103 W. Cherokee  
Medford, OK 73759  
580-395-2212

Case No.

I, **Jason Jump**, of lawful age, being duly sworn upon oath, deposes and says that I am the (owner of The Medford Patriot-Star, a daily/weekly publication that is a "legal newspaper" as that phrase is defined in 25 O.S. § 106, as amended to date, for the City of Medford, for the County of Grant, in the State of Oklahoma. The attachment hereto contains a true and correct copy of what was published in the regular edition of said newspaper, and not in a supplement, in consecutive issues on the following dates:

### PUBLICATION DATES:

24 of May, 2023  
\_\_\_\_\_ of \_\_\_\_\_, 2023  
\_\_\_\_\_ of \_\_\_\_\_, 2023.

  
\_\_\_\_\_  
Jason Jump

Signed and sworn to before me  
on this 31 day of May, 2023

Alexandra Brittain  
\_\_\_\_\_  
, Notary Public



My Commission expires: \_\_\_\_\_, 20\_\_\_\_.  
Commission # \_\_\_\_\_

PUBLICATION FEE: \$ 31<sup>10</sup>

Calculation measurement:  
# words, # tabular lines, # columns, # insertions

## PUBLIC NOTICES

*(Published in the Medford Patriot-Star on Wednesday, May 22, 2023) It*

### PUBLIC NOTICE

The City of Pond Creek will be holding a public hearing at the City Office June 8, 2023 at 5:45 on the proposed budget for the fiscal year 2023-2024.

**The City of Pond Creek  
General Fund Budget  
For the Year Ended June 30, 2024**

	GENERAL FUND BUDGET
REVENUES	860,000
EXPENDITURES	
General Government	145,000
Library Department	25,000
Park/Pool Department	30,000
Police Department	103,000
Fire Department - City funds	30,000
Fire Department - County funds	60,000
Ambulance Department - City funds	101,000
Ambulance Department - County funds	96,000
Street & Alley Department	210,000
TOTAL EXPENDITURES	800,000



POND CREEK CITY COUNCIL

PUBLIC HEARING

JUNE 8, 2023

PURSUANT TO THE OKLAHOMA MEETING ACT 250 OS SEC 301-314 AND ACCORDING TO THE POSTED AGENDA, THE POND CREEK CITY COUNCIL MET JUNE 8, 2023 IN THE CITY OFFICE BUILDING, POND CREEK, OKLAHOMA. THE MEETING WAS CALLED TO ORDER AT 5:45 P.M. BY JAKE STRECK. BRENT HENDRIX, AND CODY DAFT. OTHERS PRESENT WERE ART CURL, BUSINESS MANAGER, BRANDI GIBSON, DEPUTY CITY CLERK/TREASURER, CHRIS GIBSON, CITY SUPERINTENDENT, MIKE PAYNE, POLICE CHIEF, JUSTIN BENTLEY, FIRE CHIEF, LISA BRIGGS, AND CAMMIE PROCHASKA.

THE MEETING ADJOURNED AT 6:00 P.M.

A handwritten signature in blue ink that reads "Brandi Gibson". The signature is written in a cursive, flowing style.

BRANDI GIBSON, DEPUTY CITY CLERK/TREASURER

**The City of Pond Creek  
 General Fund Budget  
 For the Year Ended June 30, 2024**

	<u>GENERAL FUND BUDGET</u>
REVENUES	<u>789,000</u>
EXPENDITURES	
General Government	145,000
Library Department	25,000
Park/Pool Department	30,000
Police Department	103,000
Fire Department - City funds	25,000
Fire Department - County funds	60,000
Ambulance Department - City funds	5,000
Ambulance Department - County funds	96,000
Street & Alley Department	<u>245,000</u>
TOTAL EXPENDITURES	<u>734,000</u>

**The City of Pond Creek  
General Fund Budget  
For the Year Ended June 30, 2024**

	Fiscal Year FY 2022	Fiscal Year FY 2023	Fiscal Year FY 2024	Fiscal Year FY 2024	Fiscal Year FY 2024	Fiscal Year FY 2024	Fiscal Year FY 2024	Fiscal Year FY 2024	Fiscal Year FY 2024
	GENERAL FUND ACTUAL	GENERAL FUND BUDGET	GENERAL FUND BUDGET	BUDGET AMENDMENT #1	BUDGET AMENDMENT #2	BUDGET AMENDMENT #3	BUDGET AMENDMENT #4	BUDGET AMENDMENT #5	AMENDED GENERAL FUND BUDGET
<b>REVENUES</b>									
Sales & use taxes - unrestricted	189,298	150,000	150,000						150,000
Sales tax - restricted for streets & capital outlay	126,328	150,000	150,000						150,000
Franchise taxes	8,030	15,000	15,000						15,000
Police fines	11,464	110,000	15,000						15,000
Ambulance	18,808	50,000	0						0
Alcoholic beverage tax	55,702	32,500	33,000						33,000
Motor vehicle/gas excise tax	6,910	10,000	10,000						10,000
County sales tax - fire	32,800	70,000	35,000						35,000
County sales tax - ambulance	32,800	70,000	60,000						60,000
Other revenues	116,366	240,000	240,000						240,000
Grants	300,340		80,000						80,000
Interest	1,081	1,000	1,000						1,000
<b>TOTAL REVENUES</b>	<b>899,927</b>	<b>898,500</b>	<b>789,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>789,000</b>
<b>EXPENDITURES</b>									
<b>General Government</b>									
Personal services	19,231	80,000	50,000						50,000
Materials and supplies	38,968	65,000	65,000						65,000
Other services and charges	15,002	25,000	25,000						25,000
Capital outlay		5,000	5,000						5,000
<b>Total General Government</b>	<b>73,201</b>	<b>175,000</b>	<b>145,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>145,000</b>
<b>Library Department</b>									
Personal services	35,000	35,000	22,000						22,000
Materials and supplies	8,000	8,000	1,000						1,000
Other services and charges	1,591	2,000	1,500						1,500
Capital outlay	0	500	500						500
<b>Total Library Department</b>	<b>44,591</b>	<b>45,500</b>	<b>25,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>25,000</b>
<b>Park/Pool Department</b>									
Personal services	15,000	17,000	17,000						17,000
Materials and supplies	7,000	10,000	10,000						10,000
Other services and charges	1,337	2,000	2,000						2,000
Capital outlay		1,000	1,000						1,000
<b>Total Park/Pool Department</b>	<b>23,337</b>	<b>30,000</b>	<b>30,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>30,000</b>
<b>Police Department</b>									
Personal services	68,000	100,000	65,000						65,000
Materials and supplies	15,000	30,000	30,000						30,000
Other services and charges	11,468	5,000	5,000						5,000
Capital outlay	0	3,000	3,000						3,000
<b>Total Police Department</b>	<b>94,468</b>	<b>138,000</b>	<b>103,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>103,000</b>
<b>Fire Department - City funds</b>									
Personal services	6,500	1,200	1,200						1,200
Materials and supplies	7,000	8,800	8,800						8,800
Other services and charges	6,000	20,000	15,000						15,000
Capital outlay		0	0						0
<b>Total Fire Department - City funds</b>	<b>19,500</b>	<b>30,000</b>	<b>25,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>25,000</b>
<b>Fire Department - County funds</b>									
Personal services	0	0	0						0
Materials and supplies	26,093	45,000	45,000						45,000
Other services and charges	8,440	5,000	5,000						5,000
Capital outlay		10,000	10,000						10,000
<b>Total Fire Department - County funds</b>	<b>34,533</b>	<b>60,000</b>	<b>60,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>60,000</b>
<b>Ambulance Department - City funds</b>									
Personal services	45,979	85,000	0						0
Materials and supplies	24,525	12,000	5,000						5,000
Other services and charges	25,200	1,000	0						0
Capital outlay	0	0	0						0
<b>Total Ambulance Department - City funds</b>	<b>95,704</b>	<b>98,000</b>	<b>5,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5,000</b>
<b>Ambulance Department - County funds</b>									
Personal services	0	0	0						0
Materials and supplies	17,000	60,000	0						0
Other services and charges	2,928	10,000	96,000						96,000
Capital outlay	64,975	10,000	0						0
<b>Total Ambulance Department - County funds</b>	<b>84,901</b>	<b>80,000</b>	<b>96,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>96,000</b>
<b>Street &amp; Alley Department</b>									
Personal services	88,500	60,000	90,000						90,000
Materials and supplies	49,500	30,000	45,000						45,000
Other services and charges	9,507	5,000	5,000						5,000
Capital outlay		105,000	105,000						105,000
<b>Total Street &amp; Alley Department</b>	<b>147,507</b>	<b>200,000</b>	<b>245,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>245,000</b>
<b>TOTAL EXPENDITURES</b>	<b>617,742</b>	<b>856,500</b>	<b>734,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>578,000</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>272,185</b>	<b>65,100</b>	<b>55,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>211,000</b>
<b>OTHER FINANCING SOURCES (USES)</b>									
Transfers-in (out)	(246,429)								0
<b>NET CHANGE IN FUND BALANCE</b>	<b>25,756</b>	<b>65,100</b>	<b>55,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>211,000</b>
<b>BEGINNING FUND BALANCE</b>	<b>1,217,685</b>	<b>1,243,441</b>	<b>1,308,541</b>						<b>1,308,541</b>
<b>ENDING FUND BALANCE</b>	<b>\$1,243,441</b>	<b>\$1,308,541</b>	<b>\$1,363,541</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,519,541</b>

\* Make sure transfers between funds zero out  
 \*\* Send copy to state auditor if net amendment is > 0  
 \*\*\* Ending fund balance cannot be negative

**The Pond Creek Public Works Authority  
Utility Fund Budget  
For the Year Ended June 30, 2024**

	Fiscal Year FY 2022	Fiscal Year FY 2023	Fiscal Year FY 2024	Fiscal Year FY 2024	Fiscal Year FY 2024	Fiscal Year FY 2024	Fiscal Year FY 2024	Fiscal Year FY 2024	Fiscal Year FY 2024	Fiscal Year FY 2024
	UTILITY FUND ACTUAL	UTILITY FUND BUDGET	UTILITY FUND BUDGET	BUDGET AMENDMENT #1	BUDGET AMENDMENT #2	BUDGET AMENDMENT #3	BUDGET AMENDMENT #4	BUDGET AMENDMENT #5	BUDGET AMENDMENT #6	UTILITY FUND AMENDED BUDGET
<b>REVENUES</b>										
Electric	1,122,379	900,000	935,000							935,000
Sewer	86,827	80,000	80,000							80,000
Trash	125,469	120,000	120,000							120,000
Water	209,535	190,000	190,000							190,000
Late fees	23,570	30,000	30,000							30,000
Other revenues	20,080	65,000	30,000							30,000
Interest income	0	0	0							0
<b>TOTAL REVENUES</b>	<b>1,587,860</b>	<b>1,385,000</b>	<b>1,385,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,385,000</b>
<b>EXPENDITURES</b>										
<b>Administration</b>										
Personal services	221,000	220,000	235,000							235,000
Materials and supplies	23,000	7,500	15,000							15,000
Other services and charges	30,751	7,500	20,000							20,000
Capital outlay		35,000								0
<b>Total Administration</b>	<b>274,751</b>	<b>270,000</b>	<b>270,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>270,000</b>
<b>Electric Department</b>										
Personal services	102,000	110,000	110,000							110,000
Materials and supplies	95,816	90,000	90,000							90,000
Electricity purchased for resale	596,341	500,000	500,000							500,000
Other services and charges	24,164	10,000	10,000							10,000
Capital outlay		5,000	5,000							5,000
<b>Total Electric Department</b>	<b>818,321</b>	<b>715,000</b>	<b>715,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>715,000</b>
<b>Sewer Department</b>										
Personal services	55,899	40,000	40,000							40,000
Materials and supplies	29,264	7,000	7,000							7,000
Other services and charges		2,000	2,000							2,000
Capital outlay		0	0							0
Principal	10,571	7,000	7,000							7,000
Interest	10,296	15,000	15,000							15,000
<b>Total Sewer Department</b>	<b>106,030</b>	<b>71,000</b>	<b>71,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>71,000</b>
<b>Trash Department</b>										
Other services and charges	90,854	95,000	95,000							95,000
<b>Water Department</b>										
Personal services	101,500	85,000	85,000							85,000
Materials and supplies	118,500	50,000	50,000							50,000
Water purchased for resale	16,043	15,000	15,000							15,000
Other services and charges	8,206	40,000	40,000							40,000
Capital outlay		5,000	5,000							5,000
<b>Total Water Department</b>	<b>244,249</b>	<b>195,000</b>	<b>195,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>195,000</b>
<b>TOTAL EXPENDITURES</b>	<b>1,534,205</b>	<b>1,346,000</b>	<b>1,346,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,346,000</b>
<b>OPERATING INCOME (LOSS)</b>	<b>53,655</b>		<b>39,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>39,000</b>
<b>OPERATING TRANSFERS IN (OUT)*</b>	<b>246,429</b>									<b>0</b>
<b>NET INCOME</b>		<b>0</b>	<b>39,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>39,000</b>
<b>BEGINNING BUDGET FUND BALANCE</b>	<b>2,104,941</b>	<b>2,401,072</b>	<b>1,217,685</b>							<b>1,217,685</b>
<b>ENDING BUDGET FUND BALANCE**</b>	<b>2,401,072</b>	<b>2,401,072</b>	<b>1,217,685</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,256,685</b>

\* Make sure transfers between funds zero out  
\*\* Ending fund balance cannot be negative number